

Visitor Registration is mandatory in order to participate in a video visitation session with an inmate at this facility.

You must complete registration to schedule a visitation session with any inmate.

Visitors only have to register once

Information gathered during registration:

- ◆ Allows the visitation system to recognize your rights as a visitor at this facility.
- ◆ Ensures that a visitor is authorized to participate in a visit and has been approved by the facility for future visits.

The Visitation Scheduling process will:

- ◆ Ensure that Video visitation equipment is available for your visit.
- ◆ That only approved people can visit with an inmate at this facility

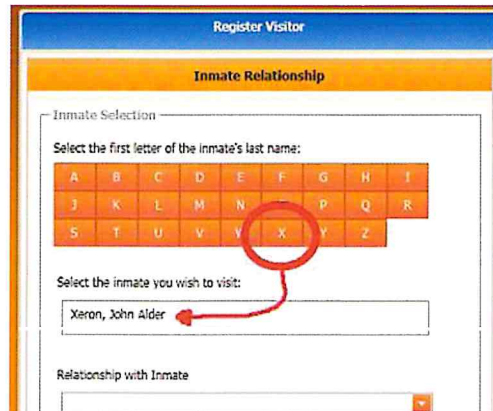
All visits will be scheduled based on policies for visitation as set forth by this inmate facility.

**VizVox Video Visitation System
Visitor Registration Instruction Guide**

- From Internet Explorer or Google Chrome on your computer, go to www.ICSVideoVisit.com,
- Select the **Correct Facility Name**
- Click ALL steps for complete instructions
- The link to register is at the bottom of the page under *how to register* step. After you click the link you will see the login screen



- Click **Register**
- Select the inmate that you wish to visit with using the first initial of the inmates last name
- Select your relationship to the inmate



- Fill in all of the required fields
- Enter the **telephone number associated with your ICSolutions Prepaid Account.**
- **PLEASE ENTER YOUR EMAIL ADDRESS!!** This is very important as you will notified by email if a scheduled visit is cancelled.



- Create a unique user name and password that you can remember.
*You will need this to schedule a visit
- Click **Save**
- The Registration Complete screen will appear, click **“login page”** to continue.

